

RFMS STEERING TEAM MEETING MINUTES

Meeting Type: Weekly **Meeting Date:** 11 October 02
Meeting Time: 0900~1200 **Meeting Place:** Kaizen No Yochi

People Present: DRE, DOICC, C10, LCDR Gersh, C130 (Recorder/ Facilitators)

Decision Made, Actions Planned, Tasks to be Done	Person Responsible
Review goal 3 tactics.	CAPT Orndoff
Modify Goal 3 tactics as required	Ms. Bowie
Sort the SP overall action by due date and action code	Ms. Bowie

1. Review Finalized Tactics of each of the goal:

Each goal advocate presented his finalized plan. Collections and modifications were made during the discussion.

CAPT Orndoff is going to review goal 3 during the weekend.

2. Next Meeting:

Next meeting will be held on 16 Oct, at 1000 at Kaizen No Yochi Conference Room.