

11 December 2001

Utilities Business Line Implementation Team Charter

Ref: (a) Regional Facility Management System Overview Briefing of 16 NOV 01

1. **INTRODUCTION:** Ownership and operation of utility systems at Naval activities in Japan is not standardized resulting in cost inefficiencies and disparity in condition of plant infrastructure among bases.

2. **PURPOSE:** Establish a team, process and POA&M to establish consistent financial practices for rate development and assess Region utility systems to identify vulnerabilities, develop sustainment models, and plan recapitalization. The team will also conduct an analysis of operation and maintenance of Region utility systems, evaluating both Navy Working Capital Fund and Mission Funded operations models.

3. **MEMBERSHIP:**

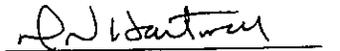
Leader: Mr. K. Blackett (Code 10)

Members: LCDR A. Quattlebaum (C30)
Mr. Y. Fukawa (Code 600)
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Mr. P. Witherspoon (Code 150)
Mr. H. Shimokawa (Regional Comptroller, CNFJ)
Mr. K. Hashimoto (C130)

4. **BACKGROUND:** The ownership, operation and funding of utility systems in Japan varies by site: (1) NAF Atsugi owns and operates its utilities which is funded by O&M,N; (2) CFA Sasebo owns, uses O&MN funding and a contractor to operate its utilities; (3) NAF Misawa and CFA Okinawa are tenants of, and purchase their utilities from, the Air Force base host; (4) FISC owns and maintains the utilities at their fuel terminals using NWCF; (5) CFAY owns and maintains the utilities at Urago with O&MN; and (6) PWCYOKO owns and maintains the majority of utilities in Yokosuka Complex under the NWCF.

5. **OBJECTIVES:** (1) Consolidate the management, maintenance, and operation of the utility infrastructure at NAF Atsugi, CFA Sasebo and remote sites in the Yokosuka Complex; (2) Identify and eliminate duplicate overhead functions and tasks at each location; (3) Establish and apply common and best business practices throughout the region, (4) Allow effective and efficient use of assets, expertise and other resources; (5) Reduce utility costs to the Navy and other DoD customers.

6. **DELIVERABLES ARE:** Attached as POA & M.


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